



(Accredited by NAAC with 'A+' Grade)

CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY
HYDERABAD - 500007

No. 0201/MBA/Exams/2025

Date : 02.01.2025

NOTIFICATION

It is hereby notified that the **M.B.A. (CBCS) I-Semester (Regular 2024-2025 Batch only)** Examinations pertaining to the candidates of University & Affiliated Colleges including PG Colleges (Districts), O.U. scheduled to be held in the Month of **February, 2025**. The detailed Time-Table will be notified separately in due course.

SCHEDULE OF EXAMINATION FEE

- | | |
|---|---|
| 1. Fee for all Papers | Rs.3400 +100 = 3500/- (Memorandum of Marks) |
| 2*. Processing fee
(once in a course time) | Rs.500/- (For I-Semester candidates only) |

Note: For all the Regular students (I-Semester) has to pay Rs.100/- along with the Examination fee for the Bio-Metric Attendance Monitoring.

The payment of examination fee and submission of examination application forms is as follows :-

Description	Last dates	
	Without Late Fee	With late fee of Rs.300/-
To Students Payment of Examination fee and submission of Examination application forms at their respective colleges	20.01.2025	27.01.2025
To Colleges 1. Remittance of consolidated Examination fee should pay through online only 2. Submission of E.A.F. Online	21.01.2025	28.01.2025
3. Submission of Hard copy of EAF	29.01.2025	

ALL THE PRINCIPALS ARE REQUESTED TO THE EXAMINATION FEE SHOULD PAY THROUGH ONLINE ONLY.

SPECIAL INSTRUCTIONS TO THE PRINCIPALS :-

The college login will be closed on the last date i.e. 29.01.2025 at 5.00 p.m..

- The late fee amount will be levied automatically in case the fee is not Remitted to the O.U. A/c and forms are not submitted as per the above schedule.
- Principals are requested not to forward/submit the EAF of Not Eligible Candidates. The results of Not Eligible candidates will be cancelled at any stage, if they write the examination.
- FEE PAID ONCE CANNOT BE REFUNDED OR ADJUSTED FOR ANY FUTURE EXAMINATION.**

The Blind, Physically Disabled, Deaf & Dumb students (who have 40% of minimum Disability) **need not to pay Examination Fee** as per O.U Order No. 1555/228/2007-08/Budget-V, dated: 25-03-2008. **A Xerox Copy of Medical Certificate** must be attached to the EAF.

P.T.O.

All the EAF should reach the Examination Branch, O.U. on or before 29.01.2025.
A penal fee of Rs.2000/- will be collected per day after due date.

The College will be held responsible for any mistake committed while filling the candidate name, mother name, father name and paper title (Theory & Practical) through ONLINE. IN CASE OF ANY MISTAKE RS.1000/- will be levied as FINE for rectification of each error.

Fresh candidates appearing for I-Semester shall enclose Xerox copies of their qualifying Degree Certificates (i.e. provisional & Convocation certificates) duly attested by the Principal of College concerned. The other University candidates should enclose their Original Migration Certificate together with a fee of Rs.250/- in addition to the examination fee.

Further, the Principals are requested to submit COMPULSORY the following documents, other wise their forms will not be accepted.

- 1) The detailed fee statement signed by the college Principal.
- 2) The list of admitted I-Semester candidates for the year 2024-2025 signed by the Director, P.G. Admission, O.U.
- 3) No Dues Certificate and Affiliation extension order for the year 2024-2025 with sanctioned strength issued by the Academic Branch, O.U.
- 4) The clearance certificate from the Director, Directorate of Academic Audit, O.U.
- 5) The Clearance certificate from Nodal Officer, Statistical Cell, O.U.

THIS NOTIFICATION IS AVAILABLE ON O.U. WEBSITE www.osmania.ac.in .

NOTE : 1. The Principals are informed that the student name corrections will not entertained. Kindly verify before sending EAF to Controller of Examinations, O.U.

2. The Principals are requested to submit the Internal award lists of M.B.A. I-Semester Online only. ANY CHANGE OF SPECIALIZATION PAPERS AND MANUAL INTERNAL AWARDS are not entertained by Controller of Examinations, O.U.
3. AS PER NOTIFICATION, NOT ELIGIBLE STUDENT'S NUMBERS WILL BE DELETED/REMOVED FROM RESULT PROCESS AT ANY TIME, IF HALL TICKET ISSUED.
4. THE PRINCIPALS ARE REQUESTED TO UPLOAD THE UNIVERSITY APPROVED FACULTY MEMBERS LIST AND HARD COPY SHOULD SUBMIT ALONG WITH EAF FORMS DULY SIGNED BY COLLEGE PRINCIPAL.

Mishra
02/01/25

A C O E (MBA)



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CONTROLLER OF EXAMINATIONS

Copy to:-

1. The Principal _____
2. The Head, Dept. of _____
3. The Director, Directorate of Academic Audit, O.U.
4. The Addl. Controller of Examinations (Confidential), O.U.
5. The Addl. Controller of Examinations (EDP Section), Exam. Branch , O.U.
6. The A.R. (Stores Section), Exam Branch, O.U.
7. The Nodal Officer RUSA-2-0 for U.M.S.